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Handout for initial orientation

# Registration for school

englisch

In Germany school attendance is compulsory for every child at the age of 6 and onwards. In Saxony-Anhalt children attend four years of grammar school. Afterwards different types of school offer different graduations. In secondary schools, children can obtain a certificate after 9 years (Hauptschulabschluss) or 10 years (Realschulabschluss). Alternatively a gymnasium/grammar school can be attended to receive 'Abitur' after 12 years of school, which allows enrolment into higher education. Switching between graduation tracks is possible. There are also schools that accommodate all types of graduation ('Gesamtschule').

To attend school every child has to be registered. Registration is done in the responsible grammar school until the 1<sup>st</sup> of March in the year before enrolment. If children above 6 years old move to Magdeburg parents have to register it for school attendance. Required for registration are name, date of birth, address, the residence permit status, information on German language abilities and school reports if existing.

**Landeshauptstadt Magdeburg | Fachbereich Schule und Sport (department for school and sport) |** Gerhart-Hauptmann-Straße 24, room 119 | 39108 Magdeburg | telephone 0391 540 3008 | Monday to Thursday 9am-12pm and 1-2pm, Friday 9am-12pm | contact person: Herr Eitel Emrich

After registration at the city's department for school and sport the child will receive an appointment for the city's health department for medical examination. If the child is healthy enough to attend school it will be assigned to an appropriate school. The necessary documents will be sent by mail.

**Gesundheits- und Veterinäramt der Landeshauptstadt Magdeburg (Department for health and veterinary inspection of the City of Magdeburg) | Kinder- und Jugendärztlicher Dienst (Pediatrician Service) |** Lübecker Str. 32 | 39124 Magdeburg | telephone 0391 540 6050 | Tuesday 9am-12pm and 2-5.30pm | contact person: Frau Gabriele Scheunemann

**Landesschulamt Sachsen-Anhalt |** Turmschanzenstraße 32 | 39114 Magdeburg | telephone 0391 56702

As soon as a school is assigned the parents have to visit the school's secretariat. Usually each class has an assigned teacher ('Klassenleiter\*in'). After registration it is advised to get in contact with this teacher for additional information, especially about needed material for school and how parents can support their child. If financial aid by the state is provided, additional support for school meals, material, school trips and private lessons can be applied for at the appropriate departments (department for social security and housing or Jobcenter).

More helpful information on school attendance can be found in the "**Elterninformation: Schule**" published by the Landesnetzwerk Migrantenorganisationen Sachsen-Anhalt (LAMSA; State network of migrant organisations Saxony-Anhalt): [www.lerneninterkulturell.de/wp-content/uploads/Elternbrief-Website.pdf](http://www.lerneninterkulturell.de/wp-content/uploads/Elternbrief-Website.pdf)

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Besides further handouts the Migrationswegweiser Magdeburg offers information on various information, consultation and assistance services.

[www.willkommen-in-magdeburg.de](http://www.willkommen-in-magdeburg.de)



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